# Michigan Sailing Club Instructor Training Reimbursement Policy Adopted 3-8-18

## A. Initial Certification

The club will reimburse members for initial US SAILING instructor certification, subject to the following:

- 1. The member must obtain approval from the Executive Board prior to taking the instructor training class.
- 2. The member must successfully complete the course, including all requirements to become a US SAILING certified instructor.
- 3. The member must participate in boat school instruction a minimum of ten times the within one year (365 days) of successful completion.

Expenses that will be reimbursed include:

- 1. US SAILING annual membership dues
- 2. US SAILING instructor training fees
- 3. First aid certification.
- 4. National Association of State Boating Law Administrators (NASBLA) Safe Boating certification.

## B. Recertification

The Michigan Sailing Club will reimburse members for ongoing expenses for maintaining US SAILING Instructor certification subject to the following:

- 1. The member is current on his or her club dues.
- 2. The member is current on his or her US SAILING certification, including any other certifications required by US SAILING (e.g. first aid, safesport)
- 3. The member has participated in boat school instruction a minimum of ten times the previous season, or has participated in boat school instruction a minimum of ten times the current season.

Expenses that will be reimbursed include:

- 1. US SAILING annual membership dues
- 2. US SAILING instructor recertification
- First aid recertification.

#### C. Exclusions

Travel, time, meals, gear, and other related expenses will not be reimbursed. Club dues will not be reimbursed.

#### D. Modification

This policy is subject to change at any time by a majority vote of the Executive Board.