

MSC Safe Start Plan

Adopted by the MSC Board (June 7, 2020)

Purpose and Status

The goal of the Michigan Sailing Club (MSC) Safe Start Plan is to allow re-opening of the club for the safe recreation and enjoyment of members during the Covid-19 pandemic. All club rules remain in effect (including guests and safety boat use); this is temporary guidance for modified and reduced operation during the Covid-19 public health crisis. The MSC Safe Start Plan follows the Governor's MI Safe Start Plan (May 7, 2020) and Executive Orders 2020-114 (June 5, 2020) and 2020-110 (June 1, 2020) as well as guidance issued by the Centers for Disease Control (CDC), Washtenaw County Health Department (WCHD) and the Gowrie Risk Report: Covid-19 Risk Management and Best Practices for Sailing Organizations as applied to MSC operations. Covid-19 public health issues are expected to persist until a vaccine is widely available which means that social distancing and Covid-19 safety measures will be with us throughout the 2020 sailing season per Phases 3, 4 and 5 of the MI Safe Start Plan. Our region is currently in Phase 4, but all three phases are included here as per the Governor, it is also possible that there will be a need to move backward. Therefore, additional safety precautions are needed for use of common equipment and spaces to ensure the health, safety and welfare of MSC members for the 2020 sailing season.

While as individuals we will have different levels of comfort, persistent or temporary fears, and varying opinions, the focus of this plan is to create a relatively low risk environment for the safety and enjoyment of our MSC community. **We must prioritize 1) asking symptomatic people not to come to the club, 2) keeping 6ft apart (even outdoors as the primary mode of transmission is droplet spread) and 3) wearing masks/face shields when indoors or closer than 6ft while minimizing the time spent in close proximity, along with 4) washing our hands frequently and 5) not touching our face. Additionally, Michigan requirements for a re-opening plan include 6) operations at reduced capacity, with limitations on indoor and outdoor activities to support social distancing, 7) cleaning and disinfection of common equipment, and a 8) Covid-19 response plan. This plan provides a framework for re-opening and the MSC Safe Start Team will proceed with implementation.**

The **MSC Safe Start Team** defined by the MSC Board on June 7, 2020 is composed of the MSC Board members with each of them leading the development of the detailed procedures for their respective roles i.e., Commodore Meg Gower, Vice Commodore Jeff Kaloustian, Secretary Patrick Murphy, Treasurer Carey Jones, Dock Master Ron Sell, Fleet Captain Mel Racelis, Racing Chair Ovidiu Adams and Sandy Hubar (Covid-19 response plan). Development of detailed procedures for all areas will proceed in parallel with regular communication back to complete MSC Safe Start Team. Leads will work with other Board members as well as club members to complete the actions needed. The target date for completion of the actions is June

18, 2020, to allow for re-opening on June 19, 2020. The Commodore will determine when all actions are complete and communicate the MSC re-opening date and modified procedures. The re-opening procedures will be evaluated for clarity and effectiveness after an initial use period.

MSC Safe Start Plan Objectives

- Re-opening operations are guided by compliance with the Governor’s MI Safe Start Plan (May 7, 2020) and Executive Orders. The criteria and timing for moving through phases is determined by data and risks, not a calendar date.
- Focus on MSC member safety and enjoyment consistent with social distancing of 6ft and mask use in MI Safe Start Plan.
- Support completion of ratings for current members.
- Reduced and modified operations will be in effect.

MSC Safe Start Plan

	MI Safe Start Phase 3 – Enhanced Per Governor’s Orders	MI Safe Start Phase 4 – June 8, 2020	MI Safe Start Phase 5
General Safety	Any person with symptoms even mild or suspected symptoms should not enter the club grounds. If you have symptoms, stay home, isolate yourself, and contact your medical provider and follow their guidance.	Any person with symptoms even mild or suspected symptoms should not enter the club grounds. If you have symptoms, stay home, isolate yourself, and contact your medical provider and follow their guidance.	Any person with symptoms even mild or suspected symptoms should not enter the club grounds. If you have symptoms, stay home, isolate yourself, and contact your medical provider and follow their guidance.
	Social distancing of 6ft applies	Social distancing of 6ft applies	Social distancing of 6ft applies
	Keep masks/face shields available on your person to wear when entering any building or in any situation where social distancing is not possible for periods lasting over multiple	Keep masks/face shields available on your person to wear when entering any building or where social distancing is not possible for periods lasting over multiple minutes e.g. for specific boat tasks, accidents,	Keep masks/face shields available on your person to wear when entering any building or where social distancing is not possible for periods lasting over multiple minutes e.g. for

	<p>minutes e.g. for specific boat tasks, accidents, emergencies, or close conversations.</p> <p>It is also important to minimize time spent close together.</p>	<p>emergencies, or close conversations.</p> <p>It is also important to minimize time spent close together.</p>	<p>specific boat tasks, accidents, emergencies, or close conversations.</p> <p>It is also important to minimize time spent close together.</p>
	<p>Users are responsible for self-protection if any common use structures are touched e.g. locks, swim ladder, outdoor chairs & tables, or bathrooms.</p> <p>Bring and remove any surface cleaning supplies you plan to use.</p> <p>Use outdoor faucet for cleaning or washing hands when possible.</p> <p>Wash hands after touching common use surfaces.</p>	<p>Users responsible for self-protection if any common structures are touched e.g. locks, swim ladder, outdoor chairs & tables, or bathrooms.</p> <p>Bring and remove any surface cleaning supplies you plan to use.</p> <p>Use outdoor faucet for cleaning or washing hands when possible.</p> <p>Wash hands after touching common use surfaces.</p>	<p>Users responsible for self-protection if any common structures are touched e.g. locks, swim ladder, outdoor chairs & tables, or bathrooms.</p> <p>Bring and remove any surface cleaning supplies you plan to use.</p> <p>Use outdoor faucet for cleaning or washing hands when possible.</p> <p>Wash hands after touching common use surfaces.</p>
	<p>Signs posted indicating building closures except for bathrooms and changing rooms to be used at your own risk.</p> <p>Kitchen is closed.</p> <p>No congregating in buildings.</p>	<p>Signs posted indicating building closures except bathrooms and changing rooms are available to be used at your own risk.</p> <p>Kitchen is closed.</p> <p>No congregating i.e. lingering with others for a length of time without a clear purpose mentioned above in buildings or</p>	<p>Signs posted indicating building closures except for bathrooms and changing rooms to be used at your own risk.</p> <p>Kitchen is closed.</p> <p>No congregating i.e. lingering for a length of time without a clear purpose mentioned</p>

		<p>limited space areas e.g. the dock.</p> <p>In the event of a thunderstorm, shelter in your vehicle.</p>	<p>above in buildings or congested areas e.g. the dock.</p> <p>In the event of a thunderstorm, shelter in your vehicle.</p>
	<p>Signs posted to promote use of everyday precautions per CDC and WCHD.</p>	<p>A new club use sign-in/sign-out procedure will be in place to support contact tracing. This is additional to the boat sign-in/sign-out.</p> <p>Signs posted to promote use of everyday precautions per CDC and WCHD.</p>	<p>A club use sign-in/sign-out procedure will be in place to support contact tracing. This is additional to the boat sign-in/sign-out.</p> <p>Signs posted to promote use of everyday precautions per CDC and WCHD.</p>
Grounds	<p>Open for recreation such as walking, picnics, birding, and sitting by individuals, household members, and small gatherings of up to 10 people.</p>	<p>Open for Phase 3 activities plus sailing or paddling by individuals, household members, and small gatherings of up to 15 people with a focus on social distancing - see boating below.</p> <p>Multiple gatherings of up to 15 people may occur in parallel.</p>	<p>Gathering size may be increased based on state guidelines and experience.</p>
	<p>Overall club use i.e. overall capacity will be monitored informally to determine whether overcrowding or congregating in larger groups occurs in which case controls may be needed.</p> <p>Be prepared to make a</p>	<p>Overall capacity – If overcrowding (lack of consistent 6 ft. social distancing) occurs modifications may be needed.</p> <p>Be prepared to make a decision to leave if you arrive at the club and there seems to be overcrowding.</p>	<p>Club capacity may be modified based on state guidelines and experience.</p>

	<p>decision to leave if you arrive at the club and there seems to be overcrowding.</p> <p>Inform the Board of problematic situations.</p>	<p>Inform the Board of problematic situations.</p>	
Maintenance	<p>A small group has been defined only for property security and to maintain the value of equipment per Executive Order 2020-21.</p> <p>Social distancing and mask/face shield use applies.</p>	<p>Maintenance may be conducted to support club activities.</p> <p>Social distancing and mask/face shield use applies.</p>	<p>Maintenance may be conducted to support club activities.</p> <p>Social distancing and mask/face shield use applies.</p>
Buildings and Boathouse	<p>Buildings other than the boat house are closed except for quick access to equipment for maintenance.</p> <p>Boathouse is closed except for bathrooms and changing rooms. Kitchen is closed.</p> <p>Masks/face shields should be worn inside buildings.</p> <p>No congregating in buildings.</p>	<p>Buildings other than the boat house are closed except for quick access to equipment or tools.</p> <p>Boathouse is closed except bathrooms and changing rooms are available for use. Use at your own risk.</p> <p>Kitchen is closed.</p> <p>Masks/face shields should be worn inside buildings.</p> <p>No congregating i.e. lingering with others for a length of time without a clear purpose mentioned above in buildings</p>	<p>Changes to building status may be made based on guidelines and experience.</p>

	<p>Bathrooms and changing rooms to be available. Use at your own risk.</p> <p>Bring along and remove your own bathroom supplies.</p> <p>Leave bathroom fan and lights on, and windows open in changing rooms when members are present.</p> <p>Leave the door open after use and try to leave a few minutes between users.</p>	<p>Bathrooms and changing rooms are available. Use at your own risk.</p> <p>The club will work to provide toilet paper, paper towels and hand soap as it usually does, but cannot guarantee that sufficient and specific supplies will always be present. To be safe, bring along (and take home with you) your own preferred bathroom supplies.</p> <p>Follow instructions posted: Leave bathroom fan and lights on and windows open in changing rooms when the club is open.</p> <p>Leave the bathroom or changing room doors open after use and try to leave a few minutes between users.</p>	<p>Changes to building uses may be made based on guidelines and experience.</p>
	<p>Use outdoor faucet for cleaning or washing hands when possible.</p> <p>Wash hands after touching common use surfaces.</p> <p>Bring your own drinking water.</p>	<p>Use outdoor faucet for cleaning or washing hands when possible.</p> <p>Wash hands after touching common use surfaces.</p> <p>Bring your own drinking water.</p>	<p>Use outdoor faucet for cleaning or washing hands when possible.</p> <p>Wash hands after touching common use surfaces.</p> <p>Bring your own drinking water.</p>
Dock	<p>Open for swimming at own risk.</p>	<p>Use at your own risk.</p>	<p>Use at your own risk.</p>

	<p>Social distancing of 6ft applies between individuals who are not household members.</p> <p>Bring and remove your own water toys.</p>	<p>Social distancing of 6ft applies between individuals who are not household members.</p> <p>Be aware and considerate of others as the dock has limited area and multiple uses.</p> <p>No congregating i.e. lingering with others for a length of time without a clear purpose which requires use of the dock e.g. holding a conversation which could be moved to a less congested space.</p> <p>Be prepared to wait before using the dock or asking for space on the dock to focus on 6ft social distancing.</p> <p>Bring and remove your own water toys.</p>	<p>Social distancing of 6ft applies between individuals who are not household members.</p> <p>Be aware and considerate of others as the dock has limited area and multiple uses.</p> <p>No congregating i.e. lingering with others for a length of time without a clear purpose which requires use of the dock e.g. holding a conversation which could be moved to a less congested space.</p> <p>Be prepared to wait before using the dock or asking for space on the dock with a focus on 6ft social distancing.</p> <p>Bring and remove your own water toys.</p>
<p>Boating Safety</p>	<p>Private boats are responsible for own safety.</p> <p>Be prepared to self-rescue.</p>	<p>Safety boat will be ready for use during times of open sailing.</p> <p>Safety boat operators should wear masks/face shields when interacting with non-household members.</p> <p>Normal club safety and</p>	<p>Safety boat will be ready for use during times of open sailing.</p> <p>Safety boat operators should wear masks/face shields when interacting with non-household members.</p>

		rescue rules apply, but be prepared to self-rescue to avoid close contact with rescuers.	Normal club safety and rescue rules apply, but be prepared to self-rescue to avoid close contact with rescuers.
Boats (sailing and paddle craft)	Private boat use encouraged.	Private boat use encouraged.	Private boat use encouraged.
	No use of club equipment.	A limited number of club boats will be rigged concentrating on single-handed sailboats and paddle craft. Others may be rigged as conditions demand and allow as determined by the Fleet Captain. Strict sign-in/sign-out required. Use is limited to an individual or multiple household members in the same boat. Sails and gear are stored securely in boats.	Boat use procedures may change based on guidelines and experience.
		Users rinse down boat and equipment after use. Wash your hands after touching common use surfaces.	Boat use procedures may change based on guidelines and experience.
PFDs	Club PFDs are not available. Bring and use your own PFD. (Per CDC items used near the face should not be shared between people.)	Members are encouraged to buy their own PFDs which they bring for each visit. A rental program (\$10) for use of a club pdf for the season will be established.	

		Remaining club pdfs will be available for emergency use at your own risk.	
Clinics	No in-person clinics. Virtual discussions, webinars, talks encouraged.	<p>In-person clinics of less than 15 people outdoors are allowed (with social distancing of 6ft).</p> <p>Multiple small gatherings of up to 15 people may occur in parallel.</p> <p>Virtual discussions, webinars, and talks encouraged.</p>	Gathering size may change based on guidelines and experience.
Boat School	Not available	<p>Limited single-hand in-person boating lessons by appointment with social distancing i.e., instructors in a separate boat and limited to one individual or multiple household members in the same boat, focused initially on current members to complete ratings.</p> <p>Lessons held by appointment to avoid crowding.</p> <p>Users rinse down boat and equipment after use.</p> <p>Wash your hands after touching common use surfaces.</p>	Boat school procedures may change based on guidelines and experience.

		Follow boating and PFD guidelines.	
Racing	Not available	<p>Racing per sailing/boating/PFD guidelines: Limited club boats available to be rigged for member use with strict sign-in/sign-out policy.</p> <p>Racing use is limited to an individual or multiple household members in the same boat.</p> <p>Users rinse down boat and equipment after use.</p> <p>Wash your hands after touching common use surfaces.</p> <p>No congregating i.e. lingering with others for a length of time without a clear purpose in buildings or limited space areas e.g. the dock.</p>	Racing procedures may change based on guidelines and experience.
Events	No club events	No club events.	Event guidance may change based on guidelines and experience.
Membership & Waivers	Fully electronic membership and waiver forms in-progress.	Fully electronic membership and waiver forms in-use.	Fully electronic membership and waiver forms in-use.