MSC Safe Start Plan

Adopted by the MSC Board (June 7, 2020)

Purpose and Status

The goal of the Michigan Sailing Club (MSC) Safe Start Plan is to allow re-opening of the club for the safe recreation and enjoyment of members during the Covid-19 pandemic. All club rules remain in effect (including guests and safety boat use); this is temporary guidance for modified and reduced operation during the Covid-19 public health crisis. The MSC Safe Start Plan follows the Governor's MI Safe Start Plan (May 7, 2020) and Executive Orders 2020-114 (June 5, 2020) and 2020-110 (June 1, 2020) as well as guidance issued by the Centers for Disease Control (CDC), Washtenaw County Health Department (WCHD) and the Gowrie Risk Report: Covid-19 Risk Management and Best Practices for Sailing Organizations as applied to MSC operations. Covid-19 public health issues are expected to persist until a vaccine is widely available which means that social distancing and Covid-19 safety measures will be with us throughout the 2020 sailing season per Phases 3, 4 and 5 of the MI Safe Start Plan. Our region is currently in Phase 4, but all three phases are included here as per the Governor, it is also possible that there will be a need to move backward. Therefore, additional safety precautions are needed for use of common equipment and spaces to ensure the health, safety and welfare of MSC members for the 2020 sailing season.

While as individuals we will have different levels of comfort, persistent or temporary fears, and varying opinions, the focus of this plan is to create a relatively low risk environment for the safety and enjoyment of our MSC community. We must prioritize 1) asking symptomatic people not to come to the club, 2) keeping 6ft apart (even outdoors as the primary mode of transmission is droplet spread) and 3) wearing masks/face shields when indoors or closer than 6ft while minimizing the time spent in close proximity, along with 4) washing our hands frequently and 5) not touching our face. Additionally, Michigan requirements for a re-opening plan include 6) operations at reduced capacity, with limitations on indoor and outdoor activities to support social distancing, 7) cleaning and disinfection of common equipment, and a 8) Covid-19 response plan. This plan provides a framework for reopening and the MSC Safe Start Team will proceed with implementation.

The **MSC Safe Start Team** defined by the MSC Board on June 7, 2020 is composed of the MSC Board members with each of them leading the development of the detailed procedures for their respective roles i.e., Commodore Meg Gower, Vice Commodore Jeff Kaloustian, Secretary Patrick Murphy, Treasurer Carey Jones, Dock Master Ron Sell, Fleet Captain Mel Racelis, Racing Chair Ovidiu Adams and Sandy Hubar (Covid-19 response plan). Development of detailed procedures for all areas will proceed in parallel with regular communication back to complete MSC Safe Start Team. Leads will work with other Board members as well as club members to complete the actions needed. The target date for completion of the actions is June

18, 2020, to allow for re-opening on June 19, 2020. The Commodore will determine when all actions are complete and communicate the MSC re-opening date and modified procedures. The re-opening procedures will be evaluated for clarity and effectiveness after an initial use period.

MSC Safe Start Plan Objectives

- Re-opening operations are guided by compliance with the Governor's MI Safe Start Plan (May 7, 2020) and Executive Orders. The criteria and timing for moving through phases is determined by data and risks, not a calendar date.
- Focus on MSC member safety and enjoyment consistent with social distancing of 6ft and mask use in MI Safe Start Plan.
- Support completion of ratings for current members.
- Reduced and modified operations will be in effect.

MSC Safe Start Plan

	MI Safe Start Phase	MI Safe Start Phase 4 –	MI Safe Start Phase 5
	3 – Enhanced Per	June 8, 2020	
	Governor's Orders		
General Safety	Any person with symptoms even mild or suspected symptoms should not enter the club grounds. If you have symptoms, stay home, isolate yourself, and contact your medical provider and follow	Any person with symptoms even mild or suspected symptoms should not enter the club grounds. If you have symptoms, stay home, isolate yourself, and contact your medical provider and follow their guidance.	Any person with symptoms even mild or suspected symptoms should not enter the club grounds. If you have symptoms, stay home, isolate yourself, and contact your medical provider and follow their guidance.
	their guidance. Social distancing of	Social distancing of 6ft	Social distancing of 6ft
	6ft applies	applies	applies
	Keep masks/face shields available on your person to wear when entering any building or in any situation where social distancing is not possible for periods lasting over multiple	Keep masks/face shields available on your person to wear when entering any building or where social distancing is not possible for periods lasting over multiple minutes e.g. for specific boat tasks, accidents,	Keep masks/face shields available on your person to wear when entering any building or where social distancing is not possible for periods lasting over multiple minutes e.g. for

	minutes e.g. for	emergencies, or close	specific boat tasks,
	specific boat tasks,	conversations.	accidents,
	accidents,		emergencies, or close
	emergencies, or close	It is also important to	conversations.
	conversations.	minimize time spent close	
		together.	It is also important to
	It is also important to	8	minimize time spent
	minimize time spent		close together.
	close together.		
	Users are responsible	Users responsible for	Users responsible for
	for self-protection if	self-protection if any	self-protection if any
	any common use	common structures are	common structures are
	structures are touched	touched e.g. locks, swim	touched e.g. locks,
	e.g. locks, swim	ladder, outdoor chairs &	swim ladder, outdoor
	ladder, outdoor chairs	tables, or bathrooms.	chairs & tables, or
	& tables, or		bathrooms.
	bathrooms.	Bring and remove any	
		surface cleaning supplies	Bring and remove any
	Bring and remove any	you plan to use.	surface cleaning
	surface cleaning		supplies you plan to
	supplies you plan to	Use outdoor faucet for	use.
	use.	cleaning or washing	
		hands when possible.	Use outdoor faucet for
	Use outdoor faucet for		cleaning or washing
	cleaning or washing	Wash hands after	hands when possible.
	hands when possible.	touching common use surfaces.	
		surfaces.	Wash hands after
	Wash hands after		touching common use
	touching common use surfaces.		surfaces.
+	Signs posted	Signs posted indicating	Signs posted indicating
	indicating building	building closures except	building closures
	closures except for	bathrooms and changing	except for bathrooms
	bathrooms and	rooms are available to be	and changing rooms to
	changing rooms to be	used at your own risk.	be used at your own
	used at your own risk.	Kitchen is closed.	risk.
	Kitchen is closed.	MIUITEII IS CIUSEU.	Kitchen is closed.
		No congregating i.e.	
	No congregating in	lingering with others for	No congregating i.e.
	buildings.	a length of time without a	lingering for a length
		clear purpose mentioned	of time without a clear
		above in buildings or	purpose mentioned

		limited space areas e.g.	above in buildings or
		the dock.	congested areas e.g.
		the dock.	the dock.
		In the event of a	
		thunderstorm, shelter in	In the event of a
		your vehicle.	thunderstorm, shelter
			in your vehicle.
	Signs posted to	A new club use sign-	A club use sign-
	promote use of	in/sign-out procedure	in/sign-out procedure
	everyday precautions	will be in place to	will be in place to
	per CDC and WCHD.	support contact tracing.	support contact
		This is additional to the	tracing. This is
		boat sign-in/sign-out.	additional to the boat
			sign-in/sign-out.
		Signs posted to promote	
		use of everyday	Signs posted to
		precautions per CDC and	promote use of
		WCHD.	everyday precautions
			per CDC and WCHD.
Grounds	Open for recreation	Open for Phase 3	Gathering size may be
	such as walking,	activities plus sailing or	increased based on
	picnics, birding, and	paddling by individuals,	state guidelines and
	sitting by individuals,	household members, and	experience.
	household members,	small gatherings of up to	
	and small gatherings	15 people with a focus on	
	of up to 10 people.	social distancing - see	
	or up to ro people.	boating below.	
		boating below.	
		Multiple gatherings of up	
		to 15 people may occur in	
	0 11 1 1	parallel.	
	Overall club use i.e.	Overall capacity – If	Club capacity may be
	overall capacity will	overcrowding (lack of	modified based on
	be monitored	consistent 6 ft. social	state guidelines and
	informally to	distancing) occurs	experience.
	determine whether	modifications may be	
	overcrowding or	needed.	
	congregating in larger		
	groups occurs in	Be prepared to make a	
	which case controls	decision to leave if you	
	may be needed.	arrive at the club and	
		there seems to be	
	Be prepared to make a	overcrowding.	

	decision to leave if		
	you arrive at the club	Inform the Board of	
	and there seems to be	problematic situations.	
	overcrowding.		
	Inform the Board of		
	problematic situations.		
Maintenance	A small group has	Maintenance may be	Maintenance may be
	been defined only for	conducted to support	conducted to support
	property security and	club activities.	club activities.
	to maintain the value		
	of equipment per	Social distancing and	Social distancing and
	Executive Order	mask/face shield use	mask/face shield use
	2020-21.	applies.	applies.
	2020 21.	appnes.	applies.
	Social distancing and		
	mask/face shield use		
	applies.		
Buildings and	Buildings other than	Buildings other than the	Changes to building
Boathouse	the boat house are	boat house are closed	status may be made
	closed except for	except for quick access to	based on guidelines
	quick access to	equipment or tools.	and experience.
	equipment for		
	maintenance.	Boathouse is closed	
		except bathrooms and	
	Boathouse is closed	changing rooms are	
	except for bathrooms	available for use. Use at	
	and changing rooms.	your own risk.	
	Kitchen is closed.		
		Kitchen is closed.	
	Masks/face shields		
	should be worn inside	Masks/face shields	
	buildings.	should be worn inside	
	8	buildings.	
	No congregating in	~ ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	
	buildings.	No congregating i.e.	
	Culturingo.	lingering with others for	
		a length of time without a	
		clear purpose mentioned	
		above in buildings	

	Bathrooms and	Bathrooms and changing	Changes to building
	changing rooms to be	rooms are available. Use	uses may be made
	available. Use at your	at your own risk.	based on guidelines
	own risk.	·	and experience.
	Bring along and	The club will work to	1
	remove your own	provide toilet paper,	
	bathroom supplies.	paper towels and hand	
		soap as it usually does,	
	Leave bathroom fan	but cannot guarantee	
	and lights on, and	that sufficient and	
	windows open in	specific supplies will	
	changing rooms when	always be present. To be	
	members are present.	safe, bring along (and	
		take home with you) your	
	Leave the door open	own preferred bathroom	
	after use and try to	supplies.	
	leave a few minutes		
	between users.	Follow instructions	
		posted:	
		Leave bathroom fan and	
		lights on and windows	
		open in changing rooms	
		when the club is open.	
		Leave the bathroom or	
		changing room doors	
		open after use and try to	
		leave a few minutes	
		between users.	
	Use outdoor faucet for	Use outdoor faucet for	Use outdoor faucet for
	cleaning or washing	cleaning or washing	cleaning or washing
	hands when possible.	hands when possible.	hands when possible.
	Wash hands after	Wash hands after	Wash hands after
	touching common use	touching common use	touching common use
	surfaces.	surfaces.	surfaces.
	Bring your own	Bring your own drinking	Bring your own
	drinking water.	water.	drinking water.
Dock	Open for swimming at own risk.	Use at your own risk.	Use at your own risk.

		Social distancing of 6ft	Social distancing of 6ft
	Social distancing of	applies between	applies between
	6ft applies between	individuals who are not	individuals who are
	individuals who are	household members.	not household
	not household		members.
	members.	Be aware and considerate	
		of others as the dock has	Be aware and
	Bring and remove	limited area and multiple	considerate of others
	your own water toys.	uses.	as the dock has limited
			area and multiple uses.
		No congregating i.e.	
		lingering with others for	No congregating i.e.
		a length of time without a	lingering with others
		clear purpose which requires use of the dock	for a length of time
		e.g. holding a	without a clear purpose which requires
		conversation which could	use of the dock e.g.
		be moved to a less	holding a conversation
		congested space.	which could be moved
			to a less congested
		Be prepared to wait	space.
		before using the dock or	
		asking for space on the	Be prepared to wait
		dock to focus on 6ft social	before using the dock
		distancing.	or asking for space on
			the dock with a focus
		Bring and remove your	on 6ft social
		own water toys.	distancing.
			Bring and remove your own water toys.
Boating Safety	Private boats are	Safety boat will be ready	Safety boat will be
	responsible for own	for use during times of	ready for use during
	safety.	open sailing.	times of open sailing.
	Be prepared to self-	Safety boat operators	Safety boat operators
	rescue.	should wear masks/face	should wear
		shields when interacting	masks/face shields
		with non-household	when interacting with
		members.	non-household
		Normal club safety and	members.

		resource miles apply but ha	Normal club sefety
		rescue rules apply, but be	Normal club safety
		prepared to self-rescue to	and rescue rules apply,
		avoid close contact with	but be prepared to self-
		rescuers.	rescue to avoid close
			contact with rescuers.
Boats (sailing	Private boat use	Private boat use	Private boat use
and paddle craft)	encouraged.	encouraged.	encouraged.
	No use of club	A limited number of club	Boat use procedures
	equipment.	boats will be rigged	may change based on
		concentrating on single-	guidelines and
		handed sailboats and	experience.
		paddle craft. Others may	r r r r r r r r r r r r r r r r r r r
		be rigged as conditions	
		demand and allow as	
		determined by the Fleet	
		Captain.	
		Captain.	
		Strict sign-in/sign-out	
		required.	
		Use is limited to an	
		individual or multiple	
		household members in	
		the same boat.	
		Sails and gear are stored securely in boats.	
		Users rinse down boat	Boat use procedures
		and equipment after use.	may change based on guidelines and
		Wash your hands after	experience.
		touching common use	
		surfaces.	
PFDs	Club PFDs are not	Members are encouraged	
	available.	to buy their own PFDs	
	Bring and use your	which they bring for each	
	own PFD. (Per CDC items used near the	visit.	
	face should not be	A rental program (\$10)	
	shared between	for use of a club pdf for	
	people.)	the season will be	
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		Remaining club pdfs will be available for emergency use at your own risk.	
Clinics	No in-person clinics. Virtual discussions, webinars, talks encouraged.	In-person clinics of less than 15 people outdoors are allowed (with social distancing of 6ft). Multiple small gatherings of up to 15 people may occur in parallel.	Gathering size may change based on guidelines and experience.
		Virtual discussions, webinars, and talks encouraged.	
Boat School	Not available	Limited single-hand in- person boating lessons by appointment with social distancing i.e., instructors in a separate boat and limited to one individual or multiple household members in the same boat, focused initially on current members to complete ratings.	Boat school procedures may change based on guidelines and experience.
		Lessons held by appointment to avoid crowding.	
		Users rinse down boat and equipment after use. Wash your hands after touching common use surfaces.	

		Follow boating and PFD	
		guidelines.	
Racing	Not available	Racing per	Racing procedures
		sailing/boating/PFD	may change based on
		guidelines: Limited club	guidelines and
		boats available to be	experience.
		rigged for member use	
		with strict sign-in/sign-	
		out policy.	
		Racing use is limited to	
		an individual or multiple	
		household members in	
		the same boat.	
		Users rinse down boat	
		and equipment after use.	
		Wash your hands after	
		touching common use	
		surfaces.	
		No congregating i.e.	
		lingering with others for	
		a length of time without a	
		clear purpose in	
		buildings or limited space areas e.g. the dock.	
Events	No club events	No club events.	Event guidance may
			change based on
			guidelines and
			experience.
Membership &	Fully electronic	Fully electronic	Fully electronic
Waivers	membership and	membership and waiver	membership and
	waiver forms in-	forms in-use.	waiver forms in-use.
	progress.		